



## ROBERT MORGAN EDUCATIONAL CENTER & TECHNICAL COLLEGE

is accredited by the Commission of the Council on Occupational Education, 7840 Roswell Road, Building 300, Suite 325, Atlanta, GA 30350, Telephone: 770-396-3898 / FAX: 770-396-3790, www.council.org

### OUR VISION, MISSION AND CORE VALUES

**VISION:** RMEC & TC's sails are set on a voyage towards achieving quality academic instruction, implementation of community leadership and lifelong learning for all students.

**MISSION:** RMEC & TC is committed to impart the knowledge and skills that will facilitate the acquisition of those qualities essential to successful global employment and a productive and prosperous life.

**CORE VALUES:** Accountability, Citizenship, Flexibility, Integrity, Organizational and Personal Learning, Positive Atmosphere and Culture, Preparing Students, Professionalism, Pursuit of Excellence, Respect, and Valuing Stakeholders.

#### THE SCHOOL BOARD OF MIAMI-DADE COUNTY, FLORIDA

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M-DCPS does not discriminate on the basis of race, color, ethnic or national origin, religion, marital status, disability, genetic information, age, political beliefs, sexual orientation, gender, gender identity, social and family background, linguistic preference, pregnancy, citizenship status, FMLA or any other basis prohibited by law in its educational programs, services, activities, admissions or in its hiring and employment practices. Please refer to School Board Policies 1362, 1362.02, 3362, 3362.02, 4362, 4362.02, 5517 and 5517.02 for more information. For additional information about Title IX or any other discrimination/harassment concerns, contact the U.S. Department of Education Assistant Secretary for Civil Rights and/or: Executive Director/Title IX Coordinator, Office of Civil Rights Compliance, 155 NE 15 Street, Suite P-104E, Miami, Florida 33132; PH: 305-995-1580; E-mail: [crc@dadeschools.net](mailto:crc@dadeschools.net); Website: <http://hrdadeschools.net/civilrights>. The District also provides equal access to its facilities, as required by the Boy Scouts of America Equal Access Act.

# COMPUTER SYSTEMS & INFORMATION TECHNOLOGY

PROVIDE ADVICE TO PEOPLE AND ORGANIZATIONS USING COMPUTER SOFTWARE OR EQUIPMENT



- TEACHING THE BASICS
- UPGRADING SKILLS
- IMPROVING PERFORMANCE
- PROVIDING NEW CAREER OPTIONS

## ROBERT MORGAN EDUCATIONAL CENTER & TECHNICAL COLLEGE

We provide the highest quality education so that all of our students are empowered to lead productive and fulfilling lives as lifelong learners and responsible citizens.



# 305.253.9920

[ROBERTMORGANTECH.NET](http://ROBERTMORGANTECH.NET)



RMECTC



@RMECTC

# COMPUTER SYSTEMS & INFORMATION TECHNOLOGY

## PROGRAM OBJECTIVE

The Computer Systems and Information Technology Program's mission is to prepare students for employment in the Information Technology Industry.

## PROGRAM CONTENT

The program focuses on broad, transferable skills and stresses understanding and demonstration of the Information Technology Industry, planning, management, finance, technical and product skills, underlying principles of technology, labor issues, community issues and health, safety and environmental issues. The program includes:

- ▶ Installation and set-up of components and peripherals
- ▶ Computer Operation
- ▶ Maintenance and servicing of computer systems
- ▶ Diagnosis and correction of operational problems
- ▶ Basic networking concepts
- ▶ Network hardware
- ▶ Training in communication
- ▶ Networking elements
- ▶ Install and configure basic network devices
- ▶ Leadership
- ▶ Human relations
- ▶ Employability skills
- ▶ Safe and efficient work practices

Supplemental training is also available for persons previously or currently employed in this occupation.

## ADMISSION REQUIREMENTS

- ▶ 16 years of age or older and not currently enrolled in any K-12 program
- ▶ Create update profile information on Focus
- ▶ Occupational Interest
- ▶ Meet with a counselor
- ▶ No specific Information Technology requirement

## COMPLETION REQUIREMENTS

The entire program is 900 hours, but a student can earn a certificate upon completion of the following OCPs:

OCP	COURSE	HOURS
A	Computer Systems Technician	300
B	Computer Network Technician	150
C	Computer Network Specialist	150
D	Computer Security Technician	300

Minimum basic-skills grade levels required for awarding a Full Program Completion Certificate are 10th grade in Math, and 9th grade in Reading, and Language on the TABE® test, or passing an Industry Certification exam. Additional information can be provided by student services.

**Students are expected to complete program competencies.**

## EMPLOYMENT OPPORTUNITIES

- ▶ Computer Support Specialist
- ▶ Computer Network Technician
- ▶ Computer Security Technician

## EMPLOYMENT REQUIREMENTS

Comp At , Comptia Security Plus, T Network Plus Certification is highly recommended for entry level jobs in IT Field.

## SALARY

According to the 2020 Bureau of Labor Statistics the median pay for an Computer Support Specialist was **\$55,510** annually or **\$26.69** per hour.

## FINANCIAL AID

Financial aid is available to those who qualify. Applicants must have a high school diploma from an accredited High School, or its equivalent. To apply, complete the Free Application for Federal Student Aid, at [www.fafsa.gov](http://www.fafsa.gov). Questions pertaining to this matter should be directed to the Financial Aid Office.

## PROGRAM COST

- ▶ In-state residents - \$2.56 per hour (Subject to change)
- ▶ Out of state resident - \$10.25 per hour (Subject to change)
- ▶ \$15.00 application fee per trimester
- ▶ Material fee - Varies by program
- ▶ Identification fee - \$5.00 per trimester
- ▶ Liability insurance fee - Varies by program
- ▶ Students must purchase books/kits and/or uniforms, if applicable

## Program Hours

- ▶ Monday - Friday from 8:00 a.m. to 2:00 p.m.
- ▶ Tuesday, Wednesday and Thursday from 5:00 p.m. to 10:30 p.m.